

3<sup>rd</sup> April 2020

Dear Parents and Carers

### **COVID-19 – Update of all Trusts school arrangements over the Easter holidays**

The Cranmer Education Trust and all our schools and staff are committed to ensuring that our pupils who are children of key workers have access to a place in school during the Easter holidays.

This provision is also available to some children where there has been agreement with Social Services. It will not be school as normal, but it will be structured and there will be support for learning, recreation/play, and time for some fun. It is, after all, a school holiday!

As the demand has reduced for the Easter fortnight, we are concentrating provision in our 2 primary schools, East Crompton St George's and Mayfield. Blue Coat pupils will attend one of the primaries, with Blue Coat staff supporting. Parents who requested provision have all been informed.

**The only day when all our schools will be closed is Good Friday 10<sup>th</sup> April.**

**In the second Easter week beginning 13<sup>th</sup> April only Mayfield School will be open** as our hub school and all pupils needing provision will attend there, with staff from their home school. This will enable us to reduce the risk to staff, and staff movement, in line with Public Health England's advice.

**When one school is being used as a “hub”, it will be staffed by teachers from across all our Trust schools. Therefore, pupils will always have someone they know with them.**

Some secondary staff will also be helping with staffing rotas for primary children, alongside the primary teachers.

### **Opening Times and Dates and Hub Arrangements**

**Mayfield Primary School** (Mayfield Road, Oldham, Lancashire, OL1 4LG)

**East Crompton St George's** (George Street, Shaw, Oldham, OL12 8AX)

<b>Monday 6<sup>th</sup> April 2020</b>	Mayfield will be <b>closed</b>	Hub school will be St George's
<b>Tuesday, 7<sup>th</sup> April 2020</b>	Mayfield will be <b>open</b>	St George's will be <b>open</b>
<b>Wednesday, 8<sup>th</sup> April 2020</b>	Mayfield will be <b>closed</b>	Hub school will be St George's
<b>Thursday, 9<sup>th</sup> April 2020</b>	Mayfield will be <b>open</b>	St George's will be <b>open</b>
<b>Friday, 10<sup>th</sup> April 2020</b>	Mayfield will be <b>closed</b>	St George's will be <b>closed</b>
<b>Monday, 13<sup>th</sup> April 2020 – Friday 17<sup>th</sup> April 2020</b>	<b>Hub school all week</b> will be Mayfield	East Crompton St George's will be <b>closed</b>

On the days the primary schools are open, the opening times will be as follows:

<b>Mayfield Primary</b>	Breakfast Club from 8.00am to 3.15pm
<b>East Crompton St George's</b>	8.50am to 3.15pm

**Blue Coat** will be **closed throughout** the entire Easter period. Blue Coat pupils who still require a place will attend Mayfield. The only exception to this is on Wednesday 8th April when pupils should attend St George's

### **Confirming Arrangements**

Headteachers have been in contact with all parents and carers who need to access this provision and these arrangements are based on the information you have given us.

If you decide **not** to take up the place, **please let the Headteacher of your school know**, with at least a day's notice, so that we are not bringing staff in unnecessarily.

### **Emergency Arrangements**

These could happen and we have contingency plans. **Please contact your Headteacher or Deputy directly (schools will put contact details on their websites)** so that plans can be put in place. It may be necessary for your child to attend our "hub" school.

### **Safeguarding**

Our school safeguarding and welfare teams are continuing to support our students and their families. If you have any safeguarding or welfare concerns about a student whilst we are closed, please contact your schools using the contact details on their websites.

Please ensure that you give as much detail as possible and include your contact details so that a member of the team can contact you if required.

We understand that the current restrictions and school closures due to Covid-19 is, understandably, a difficult time for students and their families. The government and the NHS have issued some practical guidance on how to remain mentally and physically healthy during this time. They have also included who to contact if you are a member of our family needs some additional advice and support. The links for these websites are below.

- [Guidance for parents and carers on supporting children and young people's mental health and wellbeing during the coronavirus \(COVID-19\) outbreak.](#)
- [NHS 10 tips to help if you are worried about coronavirus](#)

### **Travel and Collection Arrangements**

It is the responsibility of the parents/carers to get their child to and from school, including in this case, the "hub" school. If the child has a social worker/is entitled to Local Authority transport, please let the Headteacher know.

For primary children attending a "hub" school, please ensure the child is collected by someone over the age of 16 who must have identification.

### **School Lunches**

A sandwich lunch will be provided if needed or your child can bring in their own lunch.

**School Uniform**

Even though technically it is a school holiday it will help if children are in their school uniform so staff know instantly which pupils are “theirs”.

**Thank you for working with us.**

We hope everyone manages to a break and some family time over Easter which is, above all, a time of hope for the future. In the words of 1 Peter 1:3-4:

“In God’s great mercy he has given us new birth into a living hope through the resurrection of Jesus Christ from the dead, and into an inheritance that can never perish, spoil or fade”

God bless all of us this Easter.

Yours sincerely

A handwritten signature in black ink that reads "Julie Hollis". The signature is written in a cursive, flowing style.

**JULIE HOLLIS**  
**Chief Executive Officer**  
**The Cranmer Education Trust**